



# EIT RawMaterials

## Call for KAVA 11 Education and RIS Education

### Instructions and process description

November 2022

#### 1. Purpose and scope of this document

This document describes the process for preparation, submission, evaluation and selection of proposals in response to the KAVA 11 call launched by EIT RawMaterials for the following KAVA (KIC Added-Value Activity in EIT terminology) types:

- Lifelong Learning
- PhD summer/winter schools
- Master Education

Before submitting a proposal, you are required to register your intention to do so and are recommended to contact the Co-Location Centre/Innovation Hub staff and the Thematic Officers/Senior Advisors before submitting the proposal. The Co-Location Centre/Innovation Hub staff can offer further advice.

All organisations involved in the submission of a project proposal in response to this call should read the following documents carefully:

- The present document (call text)
- *Template for Education DRAFT proposals*
- *EIT RawMaterials Education Project Proposal FINAL SUBMISSION Guidance and Template for complementary Information*
- *EIT RawMaterials communication and dissemination guidance*
- *EIT RawMaterials Project Management guidance*
- The Strategic Agenda 2021-2027 of EIT RawMaterials



- The *Lighthouse Appendix* that outlines the topics and criteria for application through the Lighthouses programmes renamed “Circular Societies”, “Responsible Sourcing”, and “Sustainable Materials”.
- The *EIT Label Handbook for EIT Fellowships* (for applicants proposing an EIT-Label Fellowship)
- FAQ (Frequently Asked Questions) that will be posted in the online proposal submission platform “Seedbook” (<https://seedbook.eitrawmaterials.eu>), also containing explanations of the terminology used in this document; Project Coordinators should check this section regularly to ensure that they are fully informed and updated on important matters such as eligibility and evaluation criteria, advice on the compilation of the proposal, costs and cost allocation

All Education proposals must fit one of the three “learning segments” listed above.

## 1.1 Lifelong Learning

In order to align with the objectives set out in the Strategic Innovation Agenda 2021-2027, as well as with the major challenges for Europe, EIT RawMaterials will call for a limited number of lifelong learning projects. The vision is to secure sustainable access to critical and strategic raw materials, advanced materials, and processing know-how for the EU industrial ecosystems.

Lifelong Learning has also been prioritised to contribute to the long-term continuation and well-being of the KIC as a network and service organisation. This concept includes a revenue-sharing model between the KIC and the partners on the basis of the particular background IP and know-how contributed by both, and the generation of joint foreground IP and exploitation when developing the Lifelong Learning course or programme.

**Therefore, in KAVA Call 11, EIT RawMaterials seeks Lifelong learning programmes which fulfil the criteria described below.**

The new Lifelong Learning courses must be aligned to one of the three EIT RawMaterials Lighthouses, namely renamed “Circular Societies”, “Responsible Sourcing”, and “Sustainable Materials”. EIT RawMaterials will aim to select one Lifelong Learning course per Lighthouse. Applicants will align Lifelong Learning courses to a Lighthouse by incorporating at least one of the learning objectives of the corresponding Lighthouse.

The Lifelong Learning course will deliver on (at least) one of the following EIT Core KPIs:



- EITHE02.4 : innovations launched on the market with sales revenue  $\geq$  EUR 10.000
- EITHE04.4 : Start-ups created with financial transaction  $\geq$  EUR 10.000

Once the EIT Label for Non Degree Courses is launched by EIT RawMaterials, expected by 2024-Q1, EIT RawMaterials will support the selected Lifelong Learning courses to gain the EIT Label, allowing additional EIT core KPIs to be achieved:

- EITHE07.1 : sum of graduates from EIT labelled master's, PhD programmes and other education activities awarded the EIT Label
- EITHE05.1 : Start-ups created by students enrolled and graduates from EIT-labelled programmes

**Lifelong Learning** proposals must be demand-driven, demonstrate a clear industrial need for a course, and show that they can support the sustainability of the organization.

Accordingly, Lifelong Learning proposals may be submitted, as long as they fulfil the following criteria and produce the mandatory deliverables:

- Applicants must prove customer demand at the time of proposal submission, and provide in annex to the proposal a letter of intent as proof. Applicants must demonstrate a competitive advantage over existing lifelong learning offers in the European marketplace, including an overview of the existing offers and price-benchmarking against existing competitors. Deliverable: training needs analysis. This report describes and analyses the professional education need expressed by at least one company. It includes the questions and answers provided by the companies that the project participants have contacted. This is a mandatory deliverable in year 1.
- Applicants must include in their workplan a document that identifies the learning objectives and describes the design of the courses, including the name of experts creating the course and the teaching materials. Deliverable: course design.
- Proposals must include a sound business model. Deliverable: business model. Applicants will develop a business model for the course consisting at least of its cost structure and the expected turnover as a function of the number of participants. The business model will be established for three years after the funding period.
- Proposals must contribute to the KIC's sustainability. At the start of the project, EIT RawMaterials will discuss with the commercialising party a strategy for the financial sustainability of the KIC. The mechanism shall reasonably take into account the amount of the



grant allocated, the impact generated by it and, if applicable, additional opportunities provided by EIT RawMaterials. Details of the backflow will be negotiated prior to the signing of the Project Agreement (PA) and will be outlined in the PA. The mechanism that will be implemented for the KIC's financial backflow must be outlined in the proposal to a sufficient level of detail that will allow a proper assessment of the project's financial risks and benefits for the KIC. If the project is recommended for funding, the details of the backflow mechanism (amount, caps, timeline, responsible party/ies, conditions, etc.) must be fully defined and agreed upon in writing by both parties before the project starts. Funds will be released only after both parties have agreed on the backflow mechanism and estimated amount.

- Projects must record achievements, lessons learnt, and continuously improve. Deliverable: course evaluation. After each training session, the partners will write a report that will include the number of participants, their institutional affiliation (including company/organisation name), their gender and the result of the survey on the quality of the training and an improvement plan, if needed.

## 1.2 PhD summer/winter schools

In order to deliver on the higher education ambitions outlined in the EIT RawMaterials Strategic Agenda 2021-2027, the higher education focus of KAVA Call 11 shall be on PhD summer/winter schools. The PhD education focus on summer/winter schools in KAVA 11, as well as the thematic and pedagogical requirements, was discussed and endorsed by the EIT RawMaterials Education Committee.

**EIT RawMaterials seeks PhD summer/winter schools** in order to maximise the impact of PhD education in the EIT RawMaterials education portfolio by:

- Building on the experience and best practices from past summer/winter schools selected from previous KAVA calls
- Empowering and enabling PhD students to create and catalyse business ideas by integrating business creation opportunities into the PhD summer/winter schools programme design
- Equipping PhD students with knowledge, skills and attitudes thematically aligned to EIT RawMaterials Lighthouses
- Maximising recruitment through a unified brand identity, strengthened visibility and harmonised marketing and promotion of the PhD summer/winter schools
- Contributing to the financial sustainability of EIT RawMaterials and PhD summer/winter schools by generating revenues from participation fees



The new PhD summer/winter schools must be aligned to one of the three EIT RawMaterials Lighthouses, namely renamed “Circular Societies”, “Responsible Sourcing”, and “Sustainable Materials”. EIT RawMaterials will aim to select one PhD summer/winter school per Lighthouse. Applicants will align PhD summer/winter schools to a Lighthouses by incorporating at least one of the learning objectives of the corresponding Lighthouse described in Pillar 2 into the learning objectives of the corresponding PhD summer/winter school.

EIT RawMaterials will provide complementary marketing to the selected projects and together with the selected PhD summer/winter schools, develop a joint branding, marketing and recruitment strategy.

The PhD summer/winter schools will deliver on (at least) one of the following EIT Core KPIs:

- EITHE02.4 : Innovations launched on the market with sales revenue  $\geq$  EUR 10.000
- EITHE04.4 : Start-ups created with financial transaction  $\geq$  EUR 10.000

Once the EIT Label for Non Degree Courses is launched by EIT RawMaterials, expected by 2024-Q1, EIT RawMaterials will support the selected PhD Summer/Winter schools to gain the EIT Label, allowing additional EIT core KPIs to be achieved:

- EITHE07.1 : sum of graduates from EIT labelled master’s, PhD programmes and other education activities awarded the EIT Label
- EITHE05.1 : Start-ups created by students enrolled and graduates from EIT-labelled programmes

PhD summer/winter school proposals must also fulfil the criteria below, clustered into three pillars.

### **Pillar 1 – Pedagogical Approach**

The pedagogical approach and didactic design of the **PhD summer/winter schools** must be challenge-based, with PhD students developing solutions to challenges sourced from industry and/or start-ups/SMEs.

The PhD summer/winter school proposals must fulfil all of the following criteria:

- Include at least one of the Lighthouse learning objectives into the PhD summer/winter school learning objectives. These Lighthouse learning objectives have been extrapolated from the thematic topics included in the Lighthouse Appendix.



- Meaningfully involve industry and start-ups in the PhD summer/winter school programme and implementation
- Include key EIT education elements (e.g. empower students with entrepreneurial education, provide the industrial perspective, move from knowledge creation to applications)
- Adopt an interdisciplinary approach

The PhD summer/winter schools must establish synergies with EIT RawMaterials business creation instruments, such as the EIT Jumpstarter, EIT RawMaterials Accelerator Programme, etc. Consequently, students should become inspired and feel empowered to further their technological / business solutions with the support of EIT RawMaterials business creation vehicles.

To encourage student participation, the PhD summer/winter schools may also include a course component on technical topics and/or transversal skills and/or provide clearly defined ECTS credits.

### **Pillar 2 – Thematic Orientation**

The knowledge, skills and attitudes that PhD students should have acquired after participating in a PhD summer/winter school must include one or more of the corresponding Lighthouse learning objectives extrapolated from the Lighthouse topics detailed in the Lighthouse Appendix.

### **Pillar 3 – Management and Implementation**

#### Duration

The project duration should be maximum three years, with the first year for programme development and (up to) two years for implementation of one summer/winter school edition per annum.

#### Financial sustainability

The PhD summer/winter schools must charge participation fees and must strive toward becoming a self-sustained model. A detailed, well-planned strategy must be included in the proposal to ensure the PhD summer/winter school will continue beyond the project funding period; this should include a review of comparable existing courses on the market and clear evidence of market demand.

#### Mandatory deliverables for PhD proposals

The following documents must be produced by all PhD proposals and listed under “deliverables”:

- Summer/Winter school design. This document includes the identification of clearly defined learning objectives, the pedagogical approach and didactic design of the PhD summer/winter school, with contribution of industry and/or SMEs/start-ups in the programme and implementation



- Evaluation survey. An evaluation of the PhD summer/winter school will be carried out by the consortium, which will include an analysis of the results, quality of the teaching and learning activities, quality of the organisation, and a lessons-learned report. Included in the evaluation will be anonymous feedback from PhD participants via survey, as well as feedback from the consortium through a lessons-learned workshop, conducted by the consortium.

#### Language of Instruction

The PhD summer/winter schools must be taught in English.

### **1.3 Master Education**

In order to deliver on the higher education ambitions outlined in the new EIT Strategic Innovation Agenda 2021-2027, as well as the EIT RawMaterials Strategic Agenda 2021-2027, KAVA call 11 seeks proposals for EIT-Labelled activities within the Master Education segment.

The two EIT Core KPIs on education are directly related to EIT-Label Education. For this reason EIT RawMaterials will seek proposals on master education degree programmes that deliver on the following EIT Core KPIs:

- EITHE07.1 : sum of graduates from EIT labelled master's, PhD programmes and other education activities awarded the EIT Label
- EITHE05.1 : Start-ups created by students enrolled and graduates from EIT-labelled programmes

**In KAVA Call 11 EIT RawMaterials seeks three master's degree programmes which fulfil the criteria described below in Pillars 1 and 2.** Proposals should relate to programmes which **already hold the EIT Label**.

#### **Pillar 1: Thematic Orientation**

Based on the existing portfolio of EIT-Labelled Master Programmes in EIT RawMaterials Academy, EIT RawMaterials will seek to support three EIT-Labelled Master Programmes covering the following thematic orientations and disciplines.

- Natural Resource Management, with a holistic approach to the raw materials value chain and a focus on circular economy



- Mining Engineering, with an understanding of the full mining value chain and a focus on deep technological developments
- Mineral Resources Exploration, with a focus on business and entrepreneurship as well as circular economy, and a clear differentiation from existing EIT RawMaterials KAVA projects.

Based on the thematic parameters defined for each master programme, partners are encouraged to further develop an existing EIT-Labelled master's programme, while remaining within the requirements set by the EIT Label.

### **Master's Degree Programme 1: Natural Resource Management**

EIT RawMaterials seeks an EIT-Labelled Master Programme in **Natural Resource Management, which is already in possession of the EIT-Label**, to be selected from KAVA Call 11. The selected master's degree programme will continue as an EIT-Labelled Master Programme in the Master School.

The programme should give its students a broad view on the entire raw materials value chain and its different aspects. They should acquire knowledge on the different (technological) options for optimising flows of natural resources in the different parts of the chain, ranging from resource exploration over sustainable materials use and use of resources in production processes to recovery/recycling of resources from end-of-life products.

As a result graduates of the natural resource management master degree programme will be equipped with the necessary technical but also key innovation & entrepreneurial knowledge, skills and attitudes necessary to pioneer the future of the raw materials sector in Europe. Graduates will be suited to become leaders in industry, create start-ups, engineering and consulting, governmental organisations, doctoral studies, etc.

### **Master's Degree Programme 2: Mining Engineering**

EIT RawMaterials seeks a master degree programme in **Mining Engineering, which is already in possession of the EIT-Label**, to be selected from KAVA Call 11. The selected master's degree programme will continue as an EIT-Labelled Master Programme in the Master School.

The focus of the master's degree programme in mining engineering should take a global view to the mining sector and cover the entire mining life cycle and value chain, from resource exploration to mine design and operations to mine closure. Economic, environmental, societal but also health &





safety dimensions will be addressed at all stages of the mining life cycle. Deep technological developments in mining enabling greater sustainability should be a key focus of the programme.

As a result graduates of the mining engineering master degree programme will be equipped with the necessary technical but also key innovation & entrepreneurial knowledge, skills and attitudes necessary to pioneer the future of the mining sector in Europe. Graduates will be suited to become leaders in industry, create start-ups, mining companies, engineering and consulting, governmental organisations, doctoral studies, etc.

### **Master Degree Programme 3: Mineral Resources Exploration**

EIT RawMaterials seeks a master's degree programme in **Mineral Resources Exploration *which is already in possession of the EIT-Label***, to be selected from KAVA Call 11. The selected master degree programme will continue as an EIT-Labelled Master Programme in the Master School.

In addition to combining a strong technical understanding of both mineral exploration and circular economy topics, EIT RawMaterials encourages the programme to focus on building skills for entrepreneurship within the mineral exploration sector, identifying market opportunities and developing new sustainable business models. The proposal should demonstrate a clear differentiation between the proposed programme and existing EIT RawMaterials master school KAVA projects on mineral exploration.

As a result of completing the programme, graduates of the mineral resources exploration master degree programme will be equipped with the necessary technical but also key innovation & entrepreneurial knowledge, skills and attitudes necessary to pioneer the future of the actors within the mineral resources industry in Europe. Graduates will be suited to create start ups or become leaders in industry, (junior) exploration companies, geological surveys, engineering and consulting, governmental organisations, doctoral studies, etc.

### **Pillar 2: Programme development**

Because EIT RawMaterials is seeking existing master's programmes which already hold the EIT Label, it is expected that proposals will demonstrate a clear progression and innovation to further develop and improve the programmes under the proposed project duration. Areas for development may include (but are not limited to):

- Plans to increase the number of students graduating from the programme (increased capacity)



- Plans to increase the number of start-ups created by students or graduates of the programme
- Integration of new curricular elements, especially relating to key European Commission policy priorities of Deep Tech and the Green and Digital Transitions
- Plans to obtain alternative funding and thereby secure the long-term viability of the programme after the end of EIT funding
- Plans to increase the number of EU students participating in the programme
- Plans to improve the tracking of graduates and strengthen the student and alumni community
- Plans to enhance the level of collaboration with non-Academic partners in the delivery of the programme and increase students' exposure to industry

All developments and programme adjustments must remain fully aligned with the key principles and overarching learning outcomes (OLOs) specified in the EIT Label Handbook and consistent with the previous successful award of the EIT Label to the programme.

## EIT-Labelled Fellowships

### The EIT Label

The EIT Label is a quality mark in education. In line with the EIT Strategic Innovation Agenda 2021-2027<sup>1</sup> (SIA), the ambition is to widen the scope of the EIT Label model from degree programmes to lifelong learning activities (such as mentoring, vocational training, skilling, re-skilling and up-skilling programmes, massive open online courses and other professional and executive training formats) in order to reach out to a wider target group of learners of different ages and also institutions beyond the current KIC partners.

The expansion of the EIT Label model towards new target groups of learners and institutions will help the KICs to reach the ambitions and targets for the label extension laid down by the EIT SIA. One of the new elements of the EIT Label model is EIT Fellowship. The new KIC-specific EIT Fellowship schemes will be launched to enable individual learning pathways including recognition of prior learning in order to provide a similar learning experience and learning outcomes as in the EIT Label

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<sup>1</sup> See also Decision (EU) 2021/820 of the European Parliament and of the Council of 20 May 2021 on the Strategic Innovation Agenda of the European Institute of Innovation and Technology (EIT) 2021-2027: Boosting the Innovation Talent and Capacity of Europe and repealing Decision No 1312/2013/EU ('EIT Strategic Innovation Agenda 2021-2027', OJ L 189, 28.5.2021SIA)



degree programmes. The EIT Fellowships will be aligned with the EIT Label Framework and on a par with the EIT Label degree programmes in terms of their overarching learning outcomes, key principles, and mandatory requirements.

The expansion of the EIT Label is expected to contribute to KICs' financial sustainability. The KICs are developing and implementing revenue-creating strategies in order to maintain their innovation ecosystem and Knowledge Triangle activities beyond the period covered by the EU grant agreements. Non-degree education and training and EIT Fellowships are important tools to reach this goal.

### **The EIT Label for Fellowships**

In line with the requirements outlined in the EIT Strategic Innovation Agenda for 2021-2027, the EIT is establishing the EIT Fellowships to scale up and expand the scope of the EIT Label from the degree programme level to individual learners, and beyond the KICs existing networks of partner institutions.

The EIT Fellowships are KIC-specific schemes that equip learners with a similar experience and learning outcomes as the EIT-labelled degree programmes while enabling greater learner centredness and individual learning pathways including recognition of prior learning.

In practice, EIT Fellowships are focused on schemes of shorter duration than degree programmes. The Fellowship may include inter-sectoral and cross-organisational mobility and/or an opportunity to attend an EIT Labelled Summer/Winter School which focus on solving societal challenges on the KIC thematic area and developing and putting ideas into action through entrepreneurial competencies.

Full information on the EIT Label Fellowships and their requirements is detailed in the document

### **Proposals sought**

In order to deliver on the higher education ambitions outlined in the new EIT Strategic Innovation Agenda 2021-2027, as well as the EIT RawMaterials Strategic Agenda 2021-2027, KAVA call 11 seeks proposals for the selection of one EIT-Labelled Fellowship programme.



The two EIT Core KPIs on education are directly related to EIT-Label Education. For this reason EIT RawMaterials will seek proposals on EIT-Labelled Fellowships that deliver on the following EIT Core KPIs:

- EITHE07.1 : sum of graduates from EIT labelled master's, PhD programmes and other education activities awarded the EIT Label
- EITHE05.1 : Start-ups created by students enrolled and graduates from EIT-labelled programmes

**In KAVA Call 11 EIT RawMaterials seeks a Fellowship programme which fulfils the criteria described in the document *EIT Label Handbook for EIT Fellowships*, and is thematically aligned with the EIT RawMaterials Lighthouses as described in the document *Lighthouse Appendix*.**

The Fellowship programme must be aimed at students studying raw materials disciplines. It should seek to provide entrepreneurship and innovation skills in line with the EIT Label Key Principles and Overarching Learning Outcomes (OLO's). Fellowships may be aimed at Master students, PhD students or both.

The selected Fellowship programme will be expected to apply for EIT Labelling during 2024. We encourage partners to offer the Fellowship across multiple locations within their consortium.

Partners seeking to propose an EIT Label Fellowship should read carefully the document *EIT Label Handbook for EIT Fellowships* which sets out the criteria under which the EIT Label will be awarded to the Fellowship programme. All proposals should be fully aligned with the requirements of the EIT Label fellowship.

## 2. Project call and selection process

### 2.1. General rules and guiding principles

- All projects must lead to specific deliverables and outputs over a defined time schedule
- Projects will be financed by EIT RawMaterials (the KIC) only for a defined duration.
- Proposals must meet the highest expectations and performance on the creation of impact (please refer to Strategic Agenda 2021-2027).
- Only the proposals that are fully aligned with the EIT RawMaterials 2021-2027 Strategic Agenda will be considered for funding. In particular, the proposal should address at least one of the topics



listed in the [Lighthouse](#) Appendix and must be developed in close cooperation with the KIC staff that have been assigned to the proposal. Proposals that do not address the topics listed in the Lighthouse Appendix will be considered for funding, but will be given lower priority.

- The EIT RawMaterials Lighthouses are the following :
  - Circular Societies
  - Sustainable Materials
  - Responsible Sourcing
- Partners may request up to 100% funding for eligible KAVA costs. Any co-funding contributed by the project consortium will be evaluated positively.
- A detailed work plan must be provided for each year of the project duration at the time of proposal submission. The work plan must contain major milestones to be achieved during every year of the funding period, including main deliverables and description of the envisaged project.
- Deliverables must include a mandatory Final Report including number of participants, their institutions, gender ratio, the full set of teaching material (**with editable master files**), results of training programme evaluations (participant surveys) and an explanation of whether and how the KAVA project will be continued by the partners. The Final Report must include a conclusion.
- All projects will be tracked, and their progress will be assessed for 5 years after the end of the funding period.
- In the case of a resubmission, it is mandatory to highlight the improvement performed.
- In case of a proposal selected at Stage 1 of KAVA Call 10 that did not progress to Stage 2 due to not submitting a FINAL proposal in time, the consortium must provide the reasons and resubmit a DRAFT proposal at Stage 1 of KAVA 11.
- If a proposal has already been supported with previous funds, please indicate them with the name of the project as well as the source of funding.
- Specific tasks may be assigned to subcontractors, as long as the necessity is clearly justified and follows the general Horizon Europe principles. Please note that only a limited part (in budget and scope) of a project may be subcontracted; depending on the scope of the work to be provided, it may be necessary for the entity to become a partner.
- It is possible to add other partners to the consortium after the project selection, but without changes to the total KAVA budget allocated to the project. Those partners have to be formally named to and approved by EIT RawMaterials, and in the case of a non-member to submit an EIT RawMaterials membership application.



- Regardless of the funding source, in general, if an entity incurs costs as part of a KAVA they need to become KIC partners (with the exception of the RIS task partners). In other words, non-members who receive funding, or who incur costs as a result of a KAVA (even if the funding is brought in by them) need to become partners, supply all documents, pay fees and report their costs, be subject to eligibility criteria etc. like any regular partner. Non-members who participate in a KAVA but receive no funding and incur no costs in the project do not need to become partners. They need to sign the PA, however, because this includes statements on IP, confidentiality etc. that still need to be respected.

The project duration can be from a minimum of 1 year to a maximum of 3 years.

For Lifelong Learning proposals a market analysis must be included in the proposal. Relevant feasibility and market aspects must be considered in a dedicated 'go-to-market' Work Package (WPO). WPO will be updated throughout the duration of the project and enable go/no-go decisions following annual reviews.

- Above and beyond the specific EIT RawMaterials eligibility criteria, all projects will have to comply with Horizon Europe and EIT rules, and with the conditions set in the current EIT RawMaterials Partnership Agreement (ParA).

Our project selection process is designed to:

- continue to build the collaborative backbone of the KIC consortium and future service offerings.
- support the building of a networked community by encouraging partners to get involved in several projects.
- create new programmes or redesign existing programmes, including a high degree of involvement of industry partners.
- enhance interest in and knowledge of the role and importance of raw materials in society.
- encourage the inclusion of SMEs as partners and/or customers in the projects.
- align with, and clearly illustrate how proposals will contribute to the EIT Core KPIs as detailed in the *Strategic Agenda 2021-2027* of EIT RawMaterials.

### 2.1.1 Regional Innovation Scheme (RIS) specific conditions

The following applies for Regional Innovation Scheme (RIS) Education proposals:

- a) The majority of RIS Education proposal's activities are executed in RIS countries;



- b) Activities need to provide benefits for RIS countries;
- c) Raise the innovation level of entities in RIS countries;
- d) Coordinated by a partner from RIS countries;

Contribute a reasonable/significant amount of EIT Core RIS KPIs from the Strategic Agenda 2021-27.

### 2.1.2. Budget, funding and costs

From 2023 the EIT and EIT RawMaterials change their operational modality to the so-called cascading system. Therefore, selected projects will be following cascading modalities to administer the funding. The practical implementation details are currently being developed between the EIT and EIT RawMaterials, and will be to ensure eligibility and compliance under the Grant Agreement(s) to be signed between the EIT and EIT RawMaterials, as well as Project Agreement(s) to be signed between EIT RawMaterials and the selected activities. Further details will be shared whenever they become available, either through amendment of the call, or updates to all applicants. EIT funded activities are part of Horizon Europe, general funding and cost eligibility regulations are governed by the Horizon Europe Annotated Model Grant Agreement (AGA).

### Expected budget and funding

The exact number of projects to be funded in the framework of this call will depend on the quality of the received proposals, and on the total available funding, with funding allocated to Lighthouse projects that will depend on the overall strength of the proposals. Lighthouse and non-Lighthouse proposals will be evaluated together, and selection for funding will be based only on the eligibility, quality and strategy criteria outlined in Section 2 of this document (additional eligibility criteria apply to Lighthouse projects as outlined in the 'Lighthouse Appendix' document).

Full scholarships Master's students are not in the funding scope of EIT RawMaterials. Tuition fees will also not be covered by the KIC. Please see the guidelines on added-value student activity (AVSA) grants for EIT-Labelled programmes (AVSA grants) – see the *Education Project proposal: Guidance and Template for complementary information*.



## Cost eligibility

Specific tasks may be attributed to subcontractors, as long as the necessity is clearly justified and follows the general Horizon Europe principles (see [Horizon Europe Annotated Model Grant Agreement](#) for more information). Please note that only a limited part (in budget and scope) of a project may be subcontracted; depending on the scope of the work to be provided, it may be necessary for the entity to become a partner.

It is possible to add other partners to the consortium after the project selection, but without changes to the total KAVA budget allocated to the project. Those partners have to be formally named to and approved by EIT RawMaterials, and in case of a non-member to submit an EIT RawMaterials membership application.

Regardless of the funding source, if an entity incurs costs as part of a KAVA they need to become KIC partners (with the exception of the RIS task partners). In other words, non-members who receive funding, or who incur costs as a result of a KAVA (even if the funding is brought in by them) need to become partners, supply all documents and pay fees; they need to report their costs, be subject to eligibility, etc. like any regular partner. Non-members who participate in a KAVA but receive no funding and incur no costs in the project do not need to become partners. They need to sign the Project Agreement (PA), however, because this includes statements on IP, confidentiality, etc. that still need to be respected.

Above and beyond the specific EIT RawMaterials Eligibility criteria, all projects must comply with Horizon Europe and EIT rules, and with the conditions set in the new EIT RawMaterials Partnership Agreement.

### 2.1.3 Activity implementation and reporting

A detailed work plan must be provided for each year of the project duration at the time of proposal submission. The work plan must contain major milestones to be achieved during each of the year(s) of the funding period, including main deliverables and description of the envisaged project status. Deliverables must include a mandatory Final Report and an explanation of whether and how the KAVA project will be continued by the partners. The Final Report must include a Conclusion. All projects will be tracked and their progress will be assessed for five years after the end of the funding period.

### 2.1.4 Re-application

In the case of a reapplication, it is mandatory to highlight the improvements made.





In case of a proposal selected at Stage 1 of KAVA Call 10 that did not go to Stage 2 by submitting a FINAL proposal in time, the consortium must provide the reasons and resubmit a DRAFT proposal at Stage 1 of KAVA 11.

If a proposal has already been supported with previous funds, please indicate them with the name of the project as well as the source of funding.

### **2.1.5. Confidentiality, data protection and ethical considerations**

Access to the proposals will be given to EIT RawMaterials Management Team and to the evaluation panel conducting the evaluations. Everyone with access to the proposal texts will have signed a non-disclosure and confidentiality agreement before access is granted.

The title, scope, summary, name of partners in the consortium, name of coordinator and overall budget of projects approved for funding will be shared within the EIT RawMaterials community, and therefore will be made publicly available (e.g. on the EIT RawMaterials website, in presentations at conferences etc.). Public dissemination of the project's main results and outcomes is a mandatory condition for funding, and will be arranged jointly by the consortium and EIT RawMaterials staff taking into account the consortium's legitimate confidentiality requirements.

All data and information related to the proposal and its evaluation will be handled and stored in the 'SeedBook' platform according to EIT RawMaterials' customary procedures. The EIT RawMaterials Code of Conduct will be followed throughout the evaluation process. External evaluators will receive specific instructions on the evaluation process, and access to the proposals will be granted to each evaluator only after the upload of her/his 'Evaluator Agreement' with provisions on confidentiality, conflicts of interest and code of conduct.

## **2.2. Proposal preparation, submission, evaluation and selection process**

### **2.2.1. Proposal preparation and registration**

Matchmaking events organised at the Innovation Hub level or during the EIT RM Expert Forum will allow partners to discuss project ideas and form potential consortia. It is mandatory for the project coordinator to inform her/his Innovation Hub Manager of each project proposal to be submitted. The Innovation Hub staff, including the Education Manager, and the Thematic Officers/Senior Advisors provide guidance and support in order to:

- set up a solid consortium and find missing partner(s) if required



- advise and support the consortium with their project proposals to ensure they are in line with the evaluation and eligibility criteria

It is a recommendation to contact Innovation Hub staff and the Education Manager before submitting the DRAFT proposal using the SeedBook platform.

**Proposals must be registered by Thursday 26 January 2023 at 13.00 CET (Berlin time)** using the SeedBook online platform.

The registration form will become available through SeedBook by mid November 2022. Following registration, the proposal will be assigned to a Project Officer who will be the primary point of contact with the Project Coordinator throughout the submission process. Note that Project Coordinators will be able to access the online proposal submission template only after their project has been registered and assigned to a Project Officer.

### 2.2.2. Proposal submission

The proposal submission will take place in two stages, with a DRAFT proposal and a FINAL proposal. **Both submissions will be evaluated.** It is therefore imperative that the DRAFT proposals contain sufficient information for a comprehensive evaluation.

- **Coordinators must submit a DRAFT proposal (Stage 1) no later than Thursday 26 January 2023 at 13.00 CET (Berlin time)** using the SeedBook online platform.
- **FINAL proposals (Stage 2) must be submitted no later than Thursday 11 May 2023 at 13.00 CET (Berlin time)** using the SeedBook online platform. The attached *Education Project proposal: Guidance and Template for complementary information* offers guidance for the content of the proposal.

### 2.2.3. Proposal evaluation and selection process

#### DRAFT Proposal (Stage 1)

The **DRAFT proposals** submitted in Stage 1 should not exceed 5 pages and should contain an executive summary, with objectives, outcomes and final results expected (1/2 page), a short description of the consortium with role of each partner (1/2 page) and detailed information (4 pages) addressing the 6 following criteria, which will be evaluated as “yes/no”; only proposals receiving “yes” to all of the following criteria at Stage 1 will be invited to submit a FINAL proposal in Stage 2:



1. Alignment with the EIT RawMaterials Strategic Agenda 2021-27
2. Achievement of EIT Core KPIs
3. Composition of the consortium
4. Alignment to EIT RawMaterials Lighthouses – only for PhD summer/winter school proposals
5. Alignment with the thematic orientation – only for LLL proposals
6. Inclusion of a self-sustainable model after the end of the project – only for PhD summer/winter school proposals
7. Inclusion of a revenue sharing model – only for LLL proposals

Description of the above criteria:

Alignment with the EIT RawMaterials Strategic Agenda 2021-2027: The DRAFT proposal should clearly explain the impact and demonstrate how it is aligned to the expected impact in the Strategic Agenda 2021-2027. The selection of one of the LH must be clearly stated. and for LLL project only, the selection of the topic must also be indicated.

Achievement of EIT Core KPIs: The DRAFT proposal for Lifelong learning and for PhD summer/winter schools activities must clearly explain how the EITHE2.4 (Innovations/services launched on the market (sales revenue  $\geq$  EUR 10.00) and the EITHE5.1 (Start-ups created by students enrolled and graduates from EIT-labelled programmes) will be achieved.

The EIT Core KPI EITHE8.1 (number of participants in non-degree education and training) must also be considered and the plan to reach the targets explained.

For Master Education and EIT Label Fellowships, EIT core KPIs EITHE7.1 (number of graduates from EIT Labelled programmes) and EITHE 5.1 (number of students and/or graduates from EIT-Labelled programmes who create start-ups) must be considered and the plan to reach the targets explained.

Composition of the consortium: The DRAFT proposal must clearly describe the roles and responsibilities of every partner in the consortium. Please explain how every partner contributes in a relevant way to learning objectives of the training. The partner who will commercialise the training during the project and after the project ends must be identified (only for LLL). For PhD summer/winter school the consortium must include at least one large industry partner or SME, and involve a contribution from start-ups

Alignment to EIT RawMaterials Lighthouses – PhD Summer/winter schools only : The DRAFT proposal will be aligned to at least one EIT RawMaterials Lighthouse by incorporating at least one of the



learning objectives of the corresponding Lighthouse described in Pillar 2 into the learning objectives of the PhD summer/winter school.

Alignment with the thematic orientation – Lifelong Learning proposals only : the DRAFT proposal should clearly demonstrate how the learning objectives are aligned to the thematic orientation described.

Inclusion of a self-sustainable model after the end of the project – PhD Summer/winter schools only: as participation fees must be applied and must strive toward becoming a self-sustained model, the DRAFT proposal must include preliminary estimate of students’ participation fees and a summary, well-planned strategy to ensure the school be run after the end of EIT funding.

Inclusion of a revenue sharing model – Lifelong Learning proposals only: the DRAFT proposal must outline the business model through which a financial backflow to the KIC is to be initially proposed by the commercialising party.

A template will be provided in SeedBook for the submission of the DRAFT proposal (“Template for Education and RIS Education DRAFT proposals”). The template will contain specific instructions and the DRAFT proposals must contain sufficiently detailed and convincing information addressing these criteria. The evaluation will be carried out by the EIT RawMaterials Management Team.

The DRAFT proposal template must be completed and uploaded in SeedBook by **Thursday 26 January 2023 at 13.00 CET (Berlin time)** . Proposals that do NOT have this document uploaded by the due date will not be considered further in KAVA 11.

Final proposal (Stage 2)

The **FINAL proposals** will be evaluated according to three sets of criteria :

Eligibility criteria - mandatory requirements (proposals that do not meet such criteria will not be considered for further evaluation), as described in section 2.3 below.

Quality criteria - quality criteria against which the collected proposals will be scored and ranked by external evaluators, according to the evaluation grid presented in section 2.4 below.

Strategy criteria - strategy criteria against which the collected proposals will be scored and ranked by the EIT RawMaterials Management Team, according to the evaluation grid presented in section 2.5 below.

Eligible proposals will be selected based on the quality and strategy criteria ranking. Quality criteria (external evaluation) account for 70% of the final score, while strategy criteria (EIT RawMaterials evaluation) account for 30%.



The quality of proposals will be evaluated by a panel of external experts appointed by the EIT RawMaterials Management Team. EIT RawMaterials will strive to achieve balance in the evaluators' gender and geographic provenance.

- All members of the evaluation panel will sign non-disclosure and conflict of interest agreements.
- A minimum of three experts will be assigned to the evaluation of each proposal.
- In the first step, these assigned experts evaluate each proposal remotely using the criteria set out in the 2.4 Quality Criteria grid.
- A final evaluation of all proposals is conducted by the entire panel (with the exclusion of any member with a conflict of interest). The strengths and weaknesses of each proposal as perceived by the panel will be documented and communicated to the Project Coordinator once the evaluation process is completed.
- EIT Raw materials staff and management will act as the secretaries of the panel and facilitate the discussion during evaluation panel meetings but will otherwise not take part in the evaluation process.

Evaluation of proposals according to the strategy criteria will be evaluated using the criteria set out in the 2.5 Strategy Criteria grid. The final selection of all proposals is conducted by the EIT RawMaterials Managing Board using the same criteria. The strengths and weaknesses of each project will be documented and communicated to the Project Coordinator once the evaluation process is completed.

Based on the evaluation and the overall available funding, the EIT RawMaterials Managing Board will propose a portfolio of projects to be funded. The Executive Board will approve the portfolio of projects to be submitted to the EIT for funding, for the Business Plan 2021-2022.

Coordinators of projects that are selected for funding will be informed after approval by the Executive Board and also receive feedback from the evaluation panels. The feedback may include a list of requested changes that must be made by the Project Coordinator before the project can be given the final approval.

Also following approval by the Executive Board, coordinators of projects that were not selected for funding will be informed. They will receive evaluation feedback as soon as it is finalised. An appeal and redress procedure will be available, see chapter 2.8.



## 2.3. Eligibility criteria

Eligibility will be checked at the time of proposal submission and at the time of signing the Project Agreement, and apply throughout the project's funding period. In line with Horizon Europe rules, proposals that do not meet all the eligibility criteria at the time of **FINAL proposal** submission will be deemed ineligible and will not be evaluated. Proposals that do not meet all the eligibility criteria at the time of the signing of the Project Agreement will be deemed ineligible and will not be funded. After the signing of the Project Agreement, EIT RawMaterials will not consider any changes that impact on eligibility criteria, and the project will be immediately terminated if these are not met. The following criteria apply to Education proposals:

- It must be clearly explained how the proposal is aligned with the Strategic Agenda 2021-27 of EIT RawMaterials (FPA, Annex I).
- The project consortium must consist of a minimum of two organisations, coming from a minimum of two different countries.
- The lead organisation must be a Core or Associate Partner (or Linked Third Party to a Core or Associate Partner) of EIT RawMaterials by the time the project starts.
- The project consortium must include KIC partners from at least two sides of the knowledge triangle (education, research, industry/business - as defined in the partner registration documentation).
- Organisations that are non-members are eligible to apply only if they submit an EIT RawMaterials membership application by early July 2023. Failure to apply for EIT RawMaterials membership by early July 2023 will result in their removal (including the requested funding) from the proposal (note that the project will be immediately terminated if eligibility criteria are not met at this stage).
- The project cannot have one partner (including its Linked Third Parties) as the Work Package leader in all Work Packages. In most projects, it is envisaged (but not mandatory) that each partner will lead at least one WP, and that no more than 50% of the EIT funding will be assigned to any one partner (justification to be provided otherwise).
- A detailed work plan must be provided for each year of the project duration at the time of proposal submission, including determined milestones planning as described under section 2.1.
- All proposals must include a 'Dissemination and Communication Plan' work package, following the communications guidelines included in the document '*EIT RawMaterials Communication and Dissemination Guidance*'.
- All Lifelong Learning proposals must include a 'Go-to-market strategy' as Work Package 0.



- All proposals must include a ‘Project Management’ work package, following the guidelines included in the document ‘*EIT RawMaterials Project Management Guidance*’. The project should be managed by a project manager (PM) with relevant expertise in managing complex projects. Her/his profile can differ from the PC’s, and s/he should commit to the project with 15% FTE, to be monitored with timesheets (timesheet approved internally + declaration of honour) during project reporting. A one-page CV of the PM must be provided.
- Lifelong Learning proposals must include a model of revenue generation through joint service creation together with EIT RawMaterials, in addition to the contribution of co-funding. There is no pre-set nor preferred model as this is highly dependent on the type and scope of the project. The model must be developed in consultation with the KIC and must be described in the proposal
- Additional eligibility criteria apply to Lighthouse proposals as outlined in the document ‘*Lighthouse Appendix*’

## 2.4. Quality criteria

Weight	Description of criteria  (bullet points refer to examples but these are not exhaustive, and not all the points must be addressed in each project)
7	<p><b>1. Innovation capacity</b></p> <ul style="list-style-type: none"> <li>Overall rationale for the project’s importance for the development of human capital for the sector</li> <li>Innovation capacity compared with current practice</li> <li>Contribution to EIT Core KPIs</li> <li>Pedagogic/andragogic approach and innovation</li> <li>Economic importance of the targeted theme/market (market size, breadth of customers/applications)</li> <li>Potential to deliver tangible results and products, processes or services that have not been delivered by other institutions</li> <li>Creation of synergies with other actors in the local ecosystem to create an impact beyond the project itself</li> <li>Potential for students to transform knowledge into business</li> </ul>



7	<p><b>2. Quality of the project definition and scope</b></p> <ul style="list-style-type: none"> <li>• Explanation of the raw materials challenge addressed by this project and why the project will deliver robust solutions (background, current situation, issues and opportunities – specifically pertaining to EIT RawMaterials)</li> <li>• Quantitative demonstration of short-term and long-term impact of the project, especially illustrating how the project impact will contribute solutions to societal and industrial challenges</li> <li>• Detailed, step-by-step project work plan, broken down into design, implementation and post-EIT funding phases and defining work packages, management and milestones to show how the project delivers value to the project consortium and its key stakeholders during and beyond the project</li> <li>• Definition of aims, objectives and deliverables and their relevance to EIT RawMaterials</li> <li>• Demonstration of the project’s added value in terms of entrepreneurship and innovation</li> <li>• Details of how the funds are to be used in the form of a clear budget plan and timeline with justification</li> <li>•</li> <li>• Identification of key risks and success factors supplemented with a mitigation strategy to overcome those risks</li> <li>• Effective and comprehensive communication and dissemination plan, building on the communication guidelines</li> <li>• A level of excellence is expected on the content and description of the work packages to generate optimal impact</li> </ul>
3	<p><b>3. Quality of the consortium</b></p> <ul style="list-style-type: none"> <li>• Relevance and demonstrated commitment of the lead partner</li> <li>• Relevant experience, expertise and resources, and demonstrated commitment and engagement of each of the partners</li> <li>• Project governance structure and operational coordination mechanisms</li> </ul>





	<ul style="list-style-type: none"> <li>• Diversity and complementarity of the partners, and clear definition and description of roles and responsibilities with justification of why these partners were selected</li> <li>• Appropriate level of cooperation and interaction within the consortium</li> <li>• Active involvement of industrial and/or start-up/SME partners in the teaching and learning, with a clear definition and description of their role and responsibility within the project</li> </ul>
3	<p><b>4. Business Potential</b></p> <ul style="list-style-type: none"> <li>• Soundness of the proposal from a demand perspective</li> <li>• For Lifelong Learning proposals: competitive advantage over existing offers in the European marketplace, including an overview of the existing offers and price-benchmarking against existing competitors</li> <li>• Expected financial sustainability for the continuation of the programme</li> </ul>

**Total weight =20**

The score given by the panel for each criterion will then be multiplied by the weight. Maximum score is 100 = 20 (total weight) \* 5 (maximum score for each criterion). These quantitative scores will be used as input for the consensus evaluation panel.

**2.5. Strategy criteria**

Weight	Description of criteria
8	<p><b>1. Strategic importance for the KIC</b></p> <p>Overall contribution to the KIC's objectives, strategic agenda and to the EU dimension</p>
8	<p><b>2. Expected impact for the KIC (return on KAVA investment)</b></p> <ul style="list-style-type: none"> <li>• Realistic assessment of the expected contribution that the project will make to the impact of the KIC in terms of its EIT core and impact KPIs (see the Strategic Agenda 2021-2027 of EIT RawMaterials) in relation to the requested budget</li> <li>• KAVA co-funding brought by the consortium</li> <li>• EIT Core KPIs to fulfill, and to be achieved during the funding period,</li> </ul>



	<ul style="list-style-type: none"> <li>For Lifelong Learning proposals and PhD summer/winter schools :: EITHE02.4 : innovations launched on the market with sales revenue <math>\geq</math> EUR 10.000 , EITHE04.4 : Start-ups created with financial transaction <math>\geq</math> EUR 10.000, expectation and extent of revenue generation for the KIC, number of participants receiving non-degree training (EIT HE 8.1), with once the courses EIT labeled, on top of that , EITHE07.1 : sum of graduates and start-ups created by students in addition</li> <li>For EIT labeled Master proposals : EITHE07.1 : sum of graduates from EIT labelled master's, PhD programmes and other education activities awarded the EIT Label , and EITHE05.1 : Start-ups created by students enrolled and graduates from EIT-labelled programmes</li> </ul>
4	<p><b>3. Completeness and Compliance</b></p> <ul style="list-style-type: none"> <li>Alignment with feedback given by EIT RawMaterials on previous submissions (if applicable)</li> <li>Quality of the project budget definition: clear explanation and justification of costs, proper balance of costs among partners in line with their assigned roles</li> </ul>

**Total weight =20**

The score given by the panel for each criterion will then be multiplied by the weight. Maximum score is 100 = 20 (total weight) \* 5 (maximum score for each criterion). These quantitative scores will be used as input for the consensus evaluation panel.

**Evaluation scale:** In relation to each of the criteria above, each project will be scored from 0 to 5 according to the following scale:

0	<b>Non-existent:</b> no relevant information provided in the application file or cannot be judged because out of range
1	<b>Very poor:</b> The criterion is addressed in a very incomplete and unsatisfactory manner
2	<b>Poor:</b> There are serious inherent weaknesses in relation to the criterion in question
3	<b>Fair:</b> While the proposal addresses the criterion, there are significant weaknesses that would need correction



4	<b>Good:</b> The proposal addresses the criterion well, although some improvements are possible
5	<b>Excellent:</b> The proposal successfully addresses all relevant aspects of the criterion in question. Any shortcomings are minor only

## 2.6. Call timeline

Monday 17 November 2022	Launch of call
Monday 17 November 2022	The proposal submission platform “Seedbook” ( <a href="https://seedbook.eitrawmaterials.eu">https://seedbook.eitrawmaterials.eu</a> ) goes online
Thursday 26 January 2023 at 13.00 CET	<b>Proposal REGISTRATION</b> deadline
Thursday 26 January 2023 at 13.00 CET	<b>DRAFT Proposal SUBMISSION</b> deadline (DRAFT Proposal is uploaded in SeedBook)
Friday 27 January to end of February 2023	Evaluation of DRAFT Proposals
End of February 2023	Outcomes of the evaluation of the DRAFT proposals is communicated to the consortia
Thursday 11 May 2023 at 13.00 CET	<b>FINAL Proposal SUBMISSION</b> deadline
Mid May to mid June 2023	Evaluation by panel of external experts
Mid June 2023	Preparation of list of projects for funding by KIC Management Team
End of June 2023	Approval of list of projects for funding by KIC Executive Board & communication to partners
End of June to early July 2023	Response to changes requested by the Selection Panel (‘Change requests’) and inclusion of selected projects in Business Plan 2023-2025
Early July 2023	Registration of new partners
September 2023	Earliest starting date for approved projects (to be confirmed)
To be confirmed	EIT approval of project portfolio after all the requests for clarification have been satisfied (to be confirmed)



## 2.7. Registration and proposal submission using SeedBook

Registrations and proposals can **only** be submitted using the IT tool SeedBook. Project Coordinators are invited to register via this link <https://seedbook.eitrawmaterials.eu> from mid-September 2021 to get the access to the tool, register their proposal and commence the proposal submission process. Innovation Hub staff will assist in using the IT tool.

The **DRAFT Proposal** must be submitted by **Thursday 26 January 2023 at 13.00 CET (Berlin time)**.

The **FINAL proposals** must be submitted by **Thursday 11 May 2023 at 13.00 CET (Berlin time)**.

## 2.8. Appeal and redress procedure

Upon reception of the feedback, the applicant may wish to lodge a request for redress, if there is a concern that there might have been a shortcoming in the way a proposal was evaluated, or if the results of the eligibility checks are incorrect. The redress procedure is not meant to call into question the judgement made by the expert-evaluators. It will consider only procedural shortcomings and factual errors.

Requests for redress should be raised within one month of the reception of the evaluation feedback sent by EIT RawMaterials, and should be sent to [compliance@eitrawmaterials.eu](mailto:compliance@eitrawmaterials.eu). Requests must:

- be related to the evaluation process, or eligibility checks;
- include a clear description of the grounds for the complaint.
- be received within the time limit specified above.

An initial reply will be sent to complainants no later than two weeks after the deadline for redress requests. This initial reply will indicate when a definitive reply will be provided. A redress committee of EIT RawMaterials may be convened to examine the evaluation process for the case under consideration. The committee's role is to ensure a coherent interpretation of requests, and equal treatment of applicants. The redress committee itself, however, does not re-evaluate the proposal. Depending on the nature of the complaint, the committee may review the evaluation report, the individual comments and examine the CVs of the evaluation experts. Following its review, the committee will recommend a course of action to the EIT RawMaterials Operational Management Team (OMT). If there is clear evidence of a shortcoming that could affect the funding decision, it is possible that all or part of the proposal may be re-evaluated. Unless there is clear evidence of a shortcoming there will be no follow-up or re-evaluation. The Executive Board of EIT RawMaterials will be informed of any redress procedures in due course.



Please note:

- This procedure is concerned with the evaluation and/or eligibility checking process.
- The committee will not call into question the judgment of the individual expert-evaluators, whose qualifications have been already assessed and validated.
- A re-evaluation will only be carried out if there is evidence of a shortcoming that affects the quality assessment of a proposal. This means, for example, that a problem relating to one evaluation criterion will not lead to a re-evaluation if a proposal has anyhow failed on other criteria.
- The evaluation score following any re-evaluation will be regarded as definitive. It may be lower than the original score.
- Only one request for redress per proposal will be considered by the committee.
- All requests for redress will be treated confidentially.

For all three KAVA types (PhD summer/winter schools, Lifelong Learning and Master Education), funded activities can include:

- Partner costs for development, establishment, recruitment, marketing and communications, administration and coordination.
- Promotional activities to attract participants to relevant courses, programmes and events etc.
- Development of innovative education tools e.g. online education, learning-by-doing modules, virtual education, MOOCs etc. (including costs e.g. for hardware, time, travel)
- Follow-up activities related to KAVA projects that were previously granted funding. In this case, please provide an explanation of the outcomes from the first project as well as how the follow-up project will build on the results of the first project, and see the *Education Project proposal: Guidance and Template for Complementary Information* for further considerations to be taken into account.