

Request for proposal:

DiliCHANCE

1. Overview of EIT RawMaterials

EIT RawMaterials is a 'Knowledge and Innovation Communities' (KICs) created by the European Institute of Innovation and Technology (EIT), aimed at promoting innovation in the raw materials sector across Europe. Established in 2015, EIT RawMaterials works to secure the sustainable supply of raw materials to the European industry by driving innovation, education, and entrepreneurship along the entire raw materials value chain.

We are a knowledge-driven business and a catalyst for industrial progress. Our offerings leverage our expertise and that of our network – the world's largest network in the raw [and advanced] materials sector – which includes companies at every stage of evolution, from start-ups to market leaders, along with leading international universities, research organisations, and top experts and future talent from the sector.

Our activities span from mining and mineral processing to material recycling and substitution, focusing on increasing resource efficiency and fostering a circular economy.

We inform policy, apply knowledge, accelerate innovation, create opportunity, and unlock commercial value – for our partners and customers throughout the raw materials value chain to develop the raw materials sector as a strategic strength and foundation for a secure, sustainable future for Europe.

Our offerings are designed to help our partners and industry to be part of Europe's strategic agenda to ensure supply chain security and make the 'Green New Deal' a reality that benefits the people of Europe and partner nations.

For more information about our company please visit the following website:

<https://eitrawmaterials.eu/>

2. Scope of work

2.1. General Objectives

The activities covered by this contract fall within the framework of WP1 - Task 1.1, 1.2, WP2 - Task 2.2, and WP5 - Task 5.4 of the Horizon Europe DiliCHANCE project.

- **Task 1.1 - DD Orientation and Awareness**
Supporting the development and preparation of four webinars.
- **Task 1.2 - Development of the DD One-Stop-Shop**
Supporting the review and assessment of Human Rights and Environmental Due Diligence Regulations, as well as the review and publication of deep dive articles prepared by project partners. Supporting with website updates like publishing News, Events, deep dive articles and Deliverables.
- **Task 2.2 - Tool provider peer-learning and cross-sector exchange**
Supporting the preparation of three webinars for tool providers.

- **Task 5.4 - Business models and exploitation plan for the post-project phase**

Lead the development of business models, the exploitation plan, and the Joint Ownership Agreement.

2.2. Detailed Scope of Work

WP1 Task 1.1 - DD Orientation and Awareness

This task focuses on increasing awareness and building capacity on human rights and environmental due diligence (HREDD) among key stakeholders. It includes the preparation and delivery of four webinars targeting industry, policymakers, and civil society.

The work involves the development of structured and practical content that not only explains due diligence requirements but also provides guidance on how companies can implement them in practice. Webinars are designed to include real-world examples, interactive discussions, and contributions from external experts and industry representatives.

Key activities under this task include:

- 2.2.1. preparation of webinar concept notes and general presentation materials;
- 2.2.2. identification, selection, and invitation of speakers;
- 2.2.3. promotion of the webinars through project communication channels and LinkedIn (at least 100 registered participants are expected);
- 2.2.4. moderation and coordination of the webinar sessions.

WP1 Task 1.2 - Development of the DD One-Stop-Shop

This task supports the development and maintenance of the DD-1SS platform (www.dilichance.eu), which serves as a central knowledge and decision-support system for due diligence in mineral value chains.

The work includes reviewing and structuring content on regulations and ensuring that it is accessible, practical, and aligned with user needs. The task also covers the management and publication of website content, including news, events, and deep dive articles. Contributions are coordinated with project partners, with clear roles in content creation, validation, and technical implementation.

Key activities under this task include:

- 2.2.5. Review and assess relevant due diligence regulations and standards ensuring alignment with project objectives and OECD Responsible Business Conduct, apply taxonomy, tagging, and filtering logic (e.g., sector, geography, type of requirement) to ensure effective search and navigation. Upload of content in the knowledge base.
- 2.2.6. Manage and update core platform sections, including landing page content, news, events, and deep dive articles.
- 2.2.7. Support the development and publication of deep dive articles, ensuring quality, consistency, and practical relevance for target users

WP2 Task 2.2 - Tool provider peer-learning and cross-sector exchange

This task facilitates knowledge exchange among due diligence tool providers and promotes cross-sector learning. It includes the preparation of three webinars focused on methodologies, challenges, and opportunities in the use of due diligence tools.

The activity aims to strengthen collaboration between tool providers and users, while also capturing insights that can be integrated into the DD-1SS platform. Outputs include documented discussions and dissemination of key findings to a broader audience.

Key activities under this task include:

- 2.2.8. preparation of webinar concept notes and general presentation materials;
- 2.2.9. identification, selection, and invitation of speakers;
- 2.2.10. promotion of the webinars through project communication channels and LinkedIn (at least 100 registered participants are expected);
- 2.2.11. moderation and coordination of the webinar sessions.
- 2.2.12. Documented discussions to support D2.2 and D2.4

WP5 Task 5.4 - Business Models and Exploitation Plan

This task focuses on ensuring the sustainability of DiliCHANCE results beyond the project duration. It includes the development of a business model and an exploitation plan for the DD-1SS platform and related outputs.

The work involves identifying key exploitable results, defining value propositions, and exploring options for long-term hosting, governance, and funding. It also includes the preparation of a Joint Ownership Agreement among project partners.

The objective is to ensure that the platform and knowledge generated by the project continue to create impact after the end of the funding period.

Key activities under this task include:

- 2.2.13. Map and engage relevant stakeholders (including tool providers, project partners, and external actors) to support the development and uptake of business models
- 2.2.14. Develop business models for the DD One-Stop-Shop and related services (e.g., Navigator and online training modules), ensuring long-term sustainability beyond the project
- 2.2.15. Develop tailored business models for due diligence tool providers (min. 5), building on inputs from previous project activities (e.g., Task 2.4)
- 2.2.16. Co-develop and test business opportunities with selected tool providers, including support for implementation and validation in real use cases
- 2.2.17. Consolidate results into an exploitation plan, including governance, ownership (Joint Ownership Agreement), and a sustainability roadmap for post-project continuation

3. Proposal Process

3.1. Participation

Participation in this proposal procedure is open to all tenderers.

All participants must sign the Tenderers' declaration form attached and submit it with the proposal.

Please note that the tenderer may not modify the text, it must be submitted signed as provided by EIT

RawMaterials attached to this request for proposal document.

3.2. Submission of proposal

EVENT	DATE (Calendar dates)
Publishing the RFP on EIT RawMaterials website	01/May/2026
Deadline for requesting clarification from EIT RawMaterials	06/May/2026
Deadline for submitting proposals	07/May/2026
Intended date of notification of award	09/May/2026
Intended date of contract signature	13/May/2026

Proposals must be emailed in English to the following address:

Contact name: for the attention of Michele Rubino
E-mail: michele.rubino@eitrawmaterials.eu

The proposal shall contain:

- the technical response to the requested services (section 2).
- the financial offer (the price for the services.) The financial offer must be presented in Euro. Prices must be indicated as net amount + VAT.
- Information on GDPR compliance, if applicable.
- an indication of supplier's insurance coverage. The proposal must specify whether the supplier has taken out a company liability insurance and/or professional liability insurance including the maximum amount of coverage in Euro per event per insurance.
- Tenderers' declaration form.

Proposals must be concise and clear. The tenderer's proposal will be incorporated into any contract that results from this procedure. Tenderers are, therefore, cautioned not to make claims or statements that they are not prepared to commit to contractually. Subsequent modifications and counterproposals shall, if applicable, also become an integral part of any resulting contract.

The tenderer represents that the individual submitting the natural or legal entity's proposal is duly authorized to bind its entity to the proposal as submitted. The tenderer also affirms that it has read the instructions to tenderers in this rfp document and that it has the experience, skills and resources to perform, according to conditions set forth in this proposal and the tenderers' proposal.

3.3. Requests for additional information or clarification

In case the tenderers are in need of additional information or clarification, please address it to the address below. All information requested or answered may only be done through written communication – email only. All questions should be sent prior to the deadline for requesting clarification as specified in section 3.2.

Contact name: for the attention of Michele Rubino

E-mail: michele.rubino@eitrawmaterials.eu

3.4. Validity of the proposals

Tenderers are bound by their proposals 90 days after the deadline for submitting proposals.

3.5. Costs for preparing proposals

No costs incurred by the tenderer in preparing and submitting the proposal are reimbursable. All such costs must be borne by the tenderer.

3.6. Ownership of the proposals

EIT RawMaterials retains ownership of all proposals received under this procedure. Proprietary information identified as such, which is submitted by tenderers in connection with this procurement, will be kept confidential.

The potential or actual supplier should accept that during the implementation of the contract and for four years after the completion of the contract, for the purposes of safeguarding the EU's financial interests, EIT RawMaterials may transfer the proposal and the contract of the supplier to internal audit services, to the European Court of Auditors, to the Financial Irregularities Panel or to the European Anti-Fraud Office.

3.7. Clarification related to the submitted proposals

After submission, proposals shall be reviewed for compliance with formal requirements as set forth in this RfP document. Where information or documentation submitted by the tenderers are or appears to be incomplete or erroneous or where specific documents are missing, EIT RawMaterials may request the tenderer concerned to submit, supplement, clarify or complete the relevant information or documentation within an appropriate time limit. All information requested or answered may only be done through written communication – email only.

3.8. Negotiation about the submitted proposal

After reviewing the formal compliance of the tenders, EIT RawMaterials may negotiate the contract terms with the tenderers. In this negotiation EIT RawMaterials will request all tenderers to adjust the proposal or specific sections of the proposal within an appropriate time limit. In case of negotiations, EIT RawMaterials shall provide further information about the proceedings and timing.

3.9. Evaluation of proposals

Each proposal will be evaluated in accordance with the below mentioned award criteria. The award criteria will be applied in accordance with the requested services indicated in section 2 of this RfP document.

Technical criteria	Points
<p>Demonstrated expertise in Human Rights and Environmental Due Diligence (HREDD) and responsible sourcing in mineral value chains. <i>Evaluation will consider the depth of technical knowledge in due diligence frameworks (e.g., OECD RBC), understanding of regulatory landscapes, and experience in translating complex requirements into practical guidance for companies.</i></p>	30
<p>Experience in business model development, exploitation strategies, or sustainability planning (preferably in EU-funded or innovation projects) <i>Evaluation will consider experience in developing business models, exploitation plans, stakeholder-driven innovation, and governance structures (e.g., Joint Ownership Agreements).</i></p>	20
<p>Proven experience in developing and delivering capacity-building activities and stakeholder engagement (e.g., webinars, training, multi-stakeholder formats) <i>This includes experience in designing and delivering webinars or training sessions, engaging diverse stakeholders (industry, policymakers, civil society), and ensuring high participation and interaction levels.</i></p>	10
<p>Track record of participation in EU-funded or similar international projects. <i>Assessment based on the relevance of prior roles and responsibilities within such projects.</i></p>	10
<i>Total score for technical criteria</i>	70
Financial criterion	
<p>Offered price <i>Lowest offered price shall receive the highest score</i></p>	30
<i>Total score for financial criterion</i>	30
Total maximum score	100

3.10. Signature of contract

The successful and unsuccessful tenderers will be informed in writing (via email) about the result of the procedure.

For the contract the Service Agreement (Annex 2) shall apply. Any change desired by the tenderer in the

provisions of this Service Agreement needs to be communicated to EIT RawMaterials as part of the proposal. Significant changes are likely to lengthen the tender procedure, making it less likely that the Service Agreement can be signed in time.

The signing of the Service Agreement after the award of the contract is for declaratory and documentation purposes only.

3.11. *Appeals/complaints*

Tenderers believing that they have been harmed by an error or irregularity during the tender procedure may file a complaint. Appeals should be addressed to EIT RawMaterials. EIT RawMaterials is only able to address complaints before the contract is awarded to the successful tenderer.

3.12. *Cancellation of the procedure*

EIT RawMaterials reserves the right to suspend or cancel the procedure, where the procedure proves to have been subject to substantial errors, irregularities or fraud. If substantial errors, irregularities or fraud are discovered after the award of the contract, EIT RawMaterials may refrain from concluding the contract.

In the event of cancellation of the procedure, EIT RawMaterials will notify the tenderers of the cancellation. In no event shall EIT RawMaterials be liable for whatsoever, including, without limitation, damages for loss of profits, in any way connected to the cancellation of the procedure.

3.13. *Ethics clauses / Corruptive practices*

The supplier shall take all measures to prevent any situation where the impartial and objective implementation of the contract is compromised for reasons involving economic interest, political or national affinity, family or emotional ties or any other shared interest ('conflict of interests'). He should inform EIT RawMaterials immediately if there is any change in the above circumstances at any stage during the implementation of the tasks.

Furthermore, the supplier acknowledges and accepts the Code of Conduct of EIT RawMaterials which can be downloaded via www.eitrawmaterials.eu.

Annexes

Annex 1: Tenderers' Declaration form

Annex 2: Service Agreement